



CITY OF BAYTOWN

NOTICE OF MEETING

CIVIL SERVICE COMMISSION

FRIDAY, APRIL 30, 2021

8:30 A.M.

COUNCIL CHAMBER, CITY HALL

2401 MARKET STREET, BAYTOWN, TEXAS 77520

Due to the COVID 19 Disaster and the CDC's recommendation regarding social distancing measures, the public may not be allowed to be physically present at this meeting, as there is a limited amount of space when maintaining the required six feet of separation from others.

For those members of the public that cannot or do not wish to be physically present at the meeting, they will be able to participate through two-way communications. For video conferencing, use the following website www.zoom.com, click on "join a meeting" on the top right corner, and input the following Meeting ID: 826 1449 6299. For telephone conferencing please use the following toll-free number: 1-877-853-5247, Meeting ID: 826-1449-6299.

Any person who is participating through video/teleconferencing interested in speaking on any item on the agenda must submit their request via email to the HR Specialist at BaytownHR@baytown.org. The request must include the speaker's name, address, and phone number that will be used if teleconferencing as well as the agenda item number. The request must be received prior to the posted time of the meeting.

The agenda packet is accessible to the public in both HTML and PDF formats at the following link: <https://www.baytown.org/city-hall/city-clerk/agendas-minutes>. For more information or questions concerning the teleconference, please contact Human Resources at (281) 420-6520.

AGENDA

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

1. MINUTES

- a. Consider approval of the Civil Service Commission meeting minutes from the January 27, 2021 meeting.
- b. Consider approval of the Civil Service Commission meeting minutes from the March 10, 2021 meeting.

2. BUSINESS ITEMS

- a. Canvass the returns of the April 21 to April 22, 2021 election for revisions to the alternate promotional system in the Police Department, pertaining to Proposition 1, which includes (i) Assessment Center Selection Board; (ii) Candidate Portfolio and Assessment Center Exercises; (iii) Assessment Process; and (iv) Candidate Interviews.

- b. Canvass the returns of the April 21 to April 22, 2021 election for revisions to the alternate promotional system in the Police Department, pertaining to Proposition 2, including Promotional Scoring.
- c. Consider proposed amendments to Chapter Eleven "Alternate Promotional System for the Police Department" of the City of Baytown Firefighters' & Police Officers' Civil Service Rules and Regulations, pertaining to Proposition 1, which includes (i) Assessment Center Selection Board, (ii) Candidate Portfolio and Assessment Center Exercises, (iii) Assessment Process, and (iv) Candidate Interview.

3. ADJOURN

THE CITY OF BAYTOWN IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST. FOR ASSISTANCE PLEASE CALL 281-420-6522, FAX 281-420-6586, OR CONTACT 281-420-6522 VIA RELAY TEXAS AT 711 OR 1-800-735-2988 FOR TYY SERVICES. FOR MORE INFORMATION CONCERNING RELAY TEXAS, PLEASE VISIT: [HTTP://RELAYTEXAS.COM](http://RELAYTEXAS.COM).

Approved for posting:

Carol Flynt
Carol Flynt, Director of Human Resources

Posted this 27th day of April, 2021 at 8:30 A.M.

Posted by:

Raquel Martinez
Raquel Martinez, Acting Deputy City Clerk

